

F. No. 1-21/2013-Admn-I
Government of Pakistan
Ministry of National Food Security and Research

Islamabad, the 20th May, 2025.

CIRCULAR

Subject: **SELECTION AGAINST THE POST OF FOOD SECURITY/
AGRICULTURE MINISTER (BS-20) IN THE EMBASSY OF PAKISTAN,
ROME, ITALY, UNDER MINISTRY OF NATIONAL FOOD SECURITY
AND RESEARCH.**

The post of Food Security/Agriculture Minister (BS-20) in the Embassy of Pakistan, Rome, Italy under Ministry of National Food Security and Research, is required to be filled in by a suitable officer through a process of selection as per prescribed policy. Job description, eligibility criteria, education & Experience, age limit and general conditions for ineligibility of the post are as under:-

Job Description

- (i) Food Security/Agriculture Minister, Embassy of Pakistan, Rome, Italy, acts as the alternate permanent Representative of Pakistan to the FAO of the UN.
- (ii) He is, therefore, required to liaise between FAO, other international bodies, with headquarters in Rome, like International Fund for Agriculture Development (IFAD), World Food Council (WFC) and Government of Pakistan.
- (iii) The Officer is required to watch Pakistan's interests in these organizations and liaise with missions of friendly countries, located in Rome, for this purpose.
- (iv) The officer would participate and represent Pakistan in the meetings/conferences of these organizations and their branches in accordance with the Government's laid down policy guidelines. He/She would promptly submit report of such events to M/o NFS&R and other stakeholders.
- (v) He should always have updated knowledge of Pakistan's development policies in general, and policies related to Agriculture, Food Security and Research in particular. He should be able to put eloquently and convincingly Pakistan's policies on the subject, with diplomatic fitness.
- (vi) He must maintain good relations with the sources of important information and share all important information with the relevant stakeholders in Pakistan on timely basis.
- (vii) Submit quarterly reports to this Ministry, on a regular basis, on the developments at the multilateral and plurilateral level in the field of Agriculture, Food Security and Livestock and the role/performance of his office in this regard.
- (viii) He will analyze the decisions that are taken in the international bodies in agriculture, food security, rural development and related fields and keep the Government apprised, suggesting specific course of action, wherever required.

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Eligibility Criteria

- All Federal and Provincial Civil Servants of BS-20 except officer of Foreign Service of Pakistan are eligible to apply.
- Priority will be given to those who have served in Economic Affairs Division, Finance Division, Ministry of Food, Agriculture & Livestock (devolved) / Ministry of National Food Security and Research, Ministry of Commerce & Ministry of Water Resources during their service. Officers of all Federal and provincial Government departments related to agriculture are also eligible to apply.

Education & Experience

At-least Master's Degree or sixteen years education, preferably in the fields of Agriculture, Agriculture Economics, Development Economics, Economics, International Trade with 10 years' experience or working in above Ministries/ Departments for an equivalent period.

Age Limit

Maximum : 56 years (on the closing date of receipt of the nominations i.e. 20.06.2025)

General conditions for ineligibility

- (a) Officers against whom the disciplinary proceedings are pending.
- (b) Officers who lack overall good service record, particularly during the last five years of service.
- (c) An officer of identified services, cadres and occupational groups for any foreign post will be eligible for two tenures of foreign posting in his entire service, provided that there shall be an intervening period of at least three years between two such tenures.

2. The Ministries/Divisions/Provincial Governments are requested to forward nomination(s) of suitable BS-20 officers fulfilling the requisite criteria along with the following documents:-

- (i) Detailed curriculum vitae of the nominated officer.
- (ii) A copy of CNIC.
- (iii) Pay-slip for the month of November, 2023.
- (iv) Service statement (to be provided by service regulator/parent department).
- (v) PERs Grading and Synopsis for the last five years (to be provided by service regulator/parent department).
- (vi) All eligible officers applying for the said post are required to fill in the prescribed proforma attached at **Annex-I** with the circular.
- (vii) In addition to the above documents, following certificates dully signed by service regulator / parent departments are required:-
 - (a) The officer is in BPS-20 on regular basis.
 - (b) The officer is not retiring in next 04 years.
 - (c) The officer has not been posted aboard twice during his service.
 - (d) The officer has not been posted abroad in the last 03 years.
 - (e) No disciplinary inquiry is pending against the officer.
 - (f) The officer will be relieved if selected (by service regulator / parent department).
 - (g) The officer will be relieved if selected (by the department where he is presently posted).

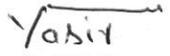
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3. The nominations be sent to the Ministry of National Food Security and Research (Admn-I Section), Room No. 407, B-Block, Pak. Secretariat, Islamabad. **Closing date for receipt of nominations is 20th June, 2025.** Incomplete nominations and those received after closing date will not be entertained.

4. It may be noted that the written test will be conducted by either Lahore University of Management Sciences (LUMS), Lahore or Institute of Business Administration (IBA), Karachi. Thereafter, interview of the shortlisted candidates will be conducted by a Selection Committee at the M/o National Food Security and Research as per rules/policy of the government. No TA/DA shall be paid by this Ministry to candidates for attending test/interview.

5. This supersedes this Ministry's Circular of even number dated 30th November, 2023 and Corrigendum of even number dated 12th February, 2024.

Encl: As above


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Distribution:-

1. All Federal Ministries/Divisions.
2. The Chief Secretary, Government of Punjab, Lahore.
3. The Chief Secretary, Government of Sindh, Karachi.
4. The Chief Secretary, Government of KPK, Peshawar.
5. The Chief Secretary, Government of Balochistan, Quetta.
6. The Chief Secretary, Government of Gilgit Baltistan, Gilgit.
7. The Chief Secretary, Government of AJ&K, Muzaffarabad.
8. The Auditor General of Pakistan, Islamabad.
9. The Controller General of Accounts, Islamabad.
10. The Federal Board of Revenue, Islamabad.

Copy to:

1. All Heads of Attached Departments/Subordinate Offices of M/o NFS&R.
2. All BS-20 officers of M/o NFS&R.

Copy for information to:

1. PS to Secretary, M/o NFS&R.
2. Joint Secretary (Admn), M/o NFS&R.
3. Web Administrator, M/o NFS&R. (for placing on website of M/o NFS&R)

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BIO-DATA OF CANDIDATES FOR SELECTION
AGAINST THE POST OF FOOD SECURITY/AGRICULTURE MINISTER (BS-20) IN THE
EMBASSY OF PAKISTAN, ROME, ITALY, UNDER MINISTRY OF NATIONAL FOOD SECURITY AND RESEARCH

(Recent
photograph)

Name	Date of Birth	Date of entry into Govt. service	Service Group or Cadre/ BS	Date of appointment/promotion in BS-20	Qualifications			Foreign Qualification	In-service Training	Posting/ Appointment in BS-19 & 20	Previous Foreign Postings	ACR Grading Last 5 years	Remarks
					Bachelors	Masters	Doctorate						
1	2	3	4	5	6	7	8	9	10	11	12	13	14

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